



**U.S. Biathlon Association, Board of Directors Meeting
US Biathlon Office – Tuesday, November 12th, 2008
Meeting Minutes, Submitted by Art Stegen, Secretary**

I. Call to Order

Chairman, Larry Pugh called to order the Board of Directors regular meeting of the U.S. Biathlon Association following the Annual Membership Meeting on November 12th, 2008 at the Pineland Farms Conference Center, New Gloucester, ME.

II. Roll Call

Members of the Board of Directors present on the telephone conference call were: Larry Pugh, Charles Kellogg, Bill Alford, Phyllis Jalbert, Art Stegen, Chad Salmela, Jerry Baltzell, Roger Hartley, and Michael Dubie. Rachel Steer and Jeremy Teela were unavailable for the meeting. Andy Shepard also joined the telephone conference call meeting. Members participating represent a quorum.

III. Approval of Minutes

Chairman Larry Pugh asked for a motion for acceptance and approval of the regular Board of Directors' meeting minutes from September 16th, 2008. A motion was made, seconded and approved.

IV. Executive Director's Report

Executive Director Max Cobb reviewed the athlete's training and preparation for the upcoming season. The recently completed training camp in Utah was a success and experienced great cooperation with USOC and very positive reports from the athletes. There were some good performances from junior men. The next training camp will begin in Sweden next week and lead into the season's first World Cup competition.

A grievance was received and is being dealt with by the Grievance Committee.

The IBU still has not updated USBA as to the exact situation regarding the Vancouver hospitality program however they have promised to work along the proposal outlined in June.

V. Budget / Finance

The Directors were provided a copy of the proposed FY 09 Budget and Balance sheet as of November 2008. Updates to the FY 09 budget were approved.

As the USOC recovers from the summer games, everything appears to be steady, however two USOC budgets are being crated based on various income scenarios. Despite the current national economic concerns, the USOC does not anticipate any

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changes in NGB support through 2012. All of the USBA's team and staff selection procedures have been approved and the next substantial USOC funding check arrives this Friday.

For the previous fiscal year the auditors have determined a \$328,574 budget deficit that is \$178,574 more than projected with the differences coming from the following:

- ! \$47,000 of depreciation
- ! \$25,000 of income moved to previous fiscal year
- ! \$100,000 from savings that was put into checking and not counted as income
- ! The remaining \$6,574 is an adjustment between fiscal years, camps that were in both fiscal years as well as pre-paid airlines tickets.

The new format for the budget is based on the chart of accounts in the accounting system. Budget reports can now be generated directly from the accounting system. The updated budget has been based on the prevailing currency exchange rate which is now generally favorable but of course Euro incomes from IBU and Adidas are reduced.

The Gold Medal Campaign has received about \$8,000 in individual contributions, which represents about 23% of the goal to raise \$35,000.

VI. Athlete's Report

The USOC Athletes Advisory Council (AAC) members from biathlon were elected at the end of September. Sarah Konrad is the primary AAC representative and Brian Olsen is the alternate representative. Both are Torino 2006 Olympians. Both will serve on the Board of Directors starting in January 2009.

VI. Committee Reports

Charlie Kellogg and Bill Alfond informed the Board that they have met telephonically with Helios Partners from Atlanta, GA and anticipate that the firm will conduct an in-person assessment of our sponsorship opportunities and assets. This will likely cost a few thousand dollars but will give us a common understanding of our potential. The firm would then offer to represent us as an agent or sponsorship broker taking a commission on any new sponsorships they generate.

VII. Other Business

Concerning the Vancouver World Cup invitation, Max Cobb will send out information to the Board of Directors on the lodging package in the coming weeks. Board members are to indicate their desire to attend the March 9-15, 2009 World Cup at Vancouver as soon as possible.

VIII. Date for the Spring Board of Directors Meeting

The date for the Spring Board of Directors Meeting is set for Saturday, June 6, 2009 from 8:30 to noon at the Pineland Conference Center. Committee meetings will be held on Friday afternoon and a Board Dinner will be held on Friday evening.

XIII. Adjournment

The meeting was adjourned at 5:50 P.M.